

Meeting Date	Agenda Item Number	Action	Person/s Responsible	Comments	Date Due	Date Completed	Status of Action
28/08/2024	7	Annual Partnership and Stakeholder Engagement Report R Ashton informed members that he would be happy to come back to a future meeting of the Board of Management and deliver, a presentation on Community Programmes if Board members felt this would be useful. Board members thanked him and agreed this would be welcomed.	Vice Principal Curriculum & Quality	The Vice Principal of Curriculum & Quality Enhancement and the Director of Wellbeing, Development and Creative Services delivered a presentation to Board members on Wednesday 11 December 2024.	11/12/2024	11/12/2024	Completed
28/08/2024	7	Annual Partnership and Stakeholder Engagement Report N Philips proposed that a one-page summary document showing the investment, how many partners the College has collaborated with, and any gaps highlighted, be produced; this would also allow Board members to assist with promoting the College. The Principal and A McGhee agreed to provide the requested information to a future meeting of the Board of Management.	Principal and Director of Student Experience & Enterprise		12/03/2025		Live
28/08/2024	12	Board of Management Self-Evaluation Outcomes 2023/24 and Process 2024/25 The Principal agreed to review the request to utilise PowerBi live at a future meeting of the Board. He noted that the level and amount of information provided to Board members via PowerBi would be considered further with the Chair of the Board of Management.	Chair of the Board of Management and the Principal		12/03/2025		Live
09/10/2024	7i	Board of Management Action Log as at October 2024 - The Chair requested that, if the three outstanding actions on the Board Action Log 2024-25, had not been completed by the December 2024 Board meeting, that they be updated with an 'action due' date .	Principal	The 'action date' for outstanding actions have been added as requested by the Chair of the Board of Management	11/12/2024	11/12/2024	Completed
09/10/2024	8c	Students Association Update - E Clafferty requested that the participation of SA and Executive Committee in SPARQS training is monitored. R Ashton informed that would raise this with the Student Association Presidents and their Line Managers to ensure this happens.	Vice Principal Curriculum and Quality	52 Class Representatives completed the initial SPARQS training in 2024-25 which was an increase on levels in previous years. Representatives were also invited via Student Association to National SPARQS training which took place late November and early December 2024.	11/12/2024	11/12/2024	Completed
09/10/2024	8c	Students Association Update - C Breathnach raised the situation related to the reinstatement of support for Ukrainian students. R Ashton agreed to discuss this with the Student Association Presidents and their Line Managers.	Vice Principal Curriculum and Quality	This was a student led initiative supported by the raising awareness and its profile. The Students' Association have contacted all students offering to provide similar support this academic year.	11/12/2024	11/12/2024	Completed
09/10/2024	8c	Students Association Update - E Clafferty commented that it was good to see the SA raising awareness and its profile, however, noted that this could be strengthened in the Partnership Agreement. R Ashton informed that this is a cross-college priority and would raise this with the SA Presidents and their Linda Managers.	Vice Principal Curriculum and Quality	Explicit reference to raising the awareness and profile of the raising awareness and its profile was added in to the Partnership Agreement prior to it being shared with the Academic Board.	11/12/2024	11/12/2024	Completed

Board of Management Action List

09/10/2024	12	Scheme of Delegation - C Breathnach requested that he be provided with the definition of capability and the capability procedure plus documentation that provides information on 'substantial reasoning' and its categories. J Evans agreed to provide the requested information.	Vice Principal Operations	Vice Principal Operations and Director of People and Culture provided C Breathnach with the requested information	11/12/2024	11/12/2024	Completed
09/10/2024	14	Draft 2024-25 Self Evaluation and Action Plan - D Grenham noted that some of the planned outcomes listed in the SEAP looked like outputs. R Ashton agreed to review this and sharpen these up, link more clearly, prior to submission to the SFC.	Vice Principal Curriculum and Quality	These were reviewed prior to the submission of the final version SEAP.	30/11/2024	11/12/2024	Completed
09/10/2024	14	Draft 2024-25 Self Evaluation and Action Plan - The Chair of the Board of Management invited members to feedback any further comments to R Ashton, prior to submission. He suggested that some practical examples, at section 2.1, may bring the report to life. R Ashton agreed and C Goodwin volunteered to assist with examples for her area.	Vice Principal Curriculum and Quality	These were reviewed prior to the submission of the final version SEAP.	30/11/2024	11/12/2024	Completed
09/10/2024	14	Draft 2024-25 Self Evaluation and Action Plan - R Ashton informed members that the updated version of the SEAP would be brought the Board of Management meeting in December 2024 and highlighted this would be following the submission on 30 November 2024 deadline.	Vice Principal Curriculum and Quality	The updated version of the 2024-25 Action Plan has been added at item 23 to the agenda.	11/12/2024	11/12/2024	Completed
09/10/2024	20	Progress Against Targets: College Strategy 2022/2027 - It was agreed to invite key Board members to a meeting to review Strategic Key Performance Indicators development.	Vice Principal Curriculum and Quality Enhancement / Director of ICT and Information Services		12/03/2024		Live